

**NM LIONS BAND FOUNDATION MEETING**  
**Geronimo Museum Meeting Room, T or C**  
**10 August 2007**

1. President Lee Boyd Montgomery called the NM Lions Band Foundation Meeting to order at 6PM on 10 August 2007. Lion Mary Marley provided the invocation and Lion John Chess led the Pledge of Allegiance. Secretary Bryson McCool conducted the roll call which showed all Board of Directors and Advisory Board members in attendance except Dr. Greg Fant (previous engagement) and PDG LeeRoy Milton (Shirley broke her leg – all in attendance hope she is mending well).
2. DG 40S Jim Brannon provided information about the facilities and directions to the Moose Lodge for the MD40 meeting tomorrow.
3. Secretary Bryson McCool announced the minutes of the Foundation Meeting which occurred during the Convention had been sent to all Board members. Also, the minutes from the special fundraiser meeting in Santa Fe on 14 July 2007 had been emailed to all Board members. PDG Bill Davis made a motion to approve both sets of minutes. The motion, which was seconded by Lion John Chess, carried.
4. Treasurer Vic Lyon will email a Treasurer's report this coming week to Board members once both Foundation accounts have been transferred.
5. Dr. Greg Fant's final report for the Chicago trip has been provided to Board members and is posted on the Website under Foundations. Lion John Miller made a motion to accept the report as provided. Lion Vic Lyon seconded the motion which carried.
6. **Printing Committee Report.** Lion John Miller reported that the tickets have been printed and delivered. Lion Phil Marvel announced the posters and table tents have also been printed and are ready. The banners are being prepared and will be ready in time for the Fair. President Lee Boyd commended Lion Phil for handling the printing of the tickets and other materials. Total printing costs will be \$4100 which does not include the cost of the banners. The Albuquerque Journal is preparing a tabloid on the Fair. We have the option to post an ad in that publication. The deadline to file is 17 August 2007. A 2"x3" ad costs \$424 and a 3"x3" is \$633. After some discussion, PDG Bill Davis made a motion that we do the ad and go with the 3"x3" size. Lion Mary Marley seconded the motion which carried. Lion Phil Marvel will take care of getting this set up.
7. **Recruiting NM Lions.** Secretary Bryson announced that an article on volunteering to work the Fair was posted in the July Roar and another will be in the August Roar. An email explaining everything has been sent to all MD40 Lions Clubs' Presidents. It was mentioned that Clubs can use their annual contributions to the Band to help pay for members' expenses. Lion John Miller is calling Clubs soliciting their help to include pre-Fair sales of tickets. It was suggested by PDG Mary Jane Shannon that Clubs need to contact any Band members in their communities who attended the Chicago Convention to see if they can work the booth.
8. **Booth Supervisors.** PDG Bill Davis and Lion John Miller announced that a firm plan has yet to be developed but it is being worked on. They hope to have something next week.
9. **Ticket Distribution/Money Collection.**

- PDG Vic Lyon announced that a plan of action for the ticket distribution and money collection at the Fair is still being developed.
  - Lion John Miller, who is heading up the pre-Fair ticket sales, reported that tickets are being distributed to Clubs. It was mentioned by President Lee Boyd that all ticket stubs and money from the early sales need to be submitted no later than 1 September. After some discussion, a motion was made by PDG Bill Davis to move that date to 15 September which will allow for more time to sell tickets before the Fair. The motion, which was seconded by Lion John Miller, carried. All ticket stubs and money should be sent to PDG Vic Lyon. Money can also be deposited in the Foundation's Wells Fargo account: NM Lions Band Foundation (#2374159685).
  - President Lee Boyd is looking into getting the Wells Fargo Armored Car Service to pick up and deposit the money at night during the Fair to help reduce the risk of being robbed. President Lee Boyd went over the potential of big sums of money we will be dealing with each day.
10. **EXPO Housing for Lions.** Secretary Bryson McCool went over housing at the Barcelona Best Western. The Foundation has reserved a block of five rooms for Lions to rent at \$45.99 per day. The Foundation is picking up the tab on two rooms (one for male Lions and one for lady Lions) which will be available on a first come/first serve basis. The number at the motel is 505-255-5566. Be sure to tell them you are with the Lions for the Band Foundation and we are vendors. If you have any further questions on the housing at the motel, please call Lion Shirley Milton at 505-299-9037.
  11. **Collection/Distribution of Gate & Parking Passes** – Lion Shirley and PDG Lee Roy Milton will be in charge of giving passes out each morning at the Barcelona Motel. On the evening of the last day you work, please be sure you get the passes turned back to the Miltons. Tell them initially also how many (and what) days you will need the pass. Secretary Bryson will prepare a sign-in/sign-out sheet for the badges that should help to keep track of them. President Lee Boyd will be picking up the passes on 6 September and will get them to the Miltons.
  12. **Lions Club Publicity For Recruiting & Information Tables** – Secretary Bryson passed around several brochures/handouts for Board Members to review. There was some discussion about just having stacks of handouts laying on the tables which normally if picked up will be deposited in a trash can a short time later. It was decided it might be better to have laminated copies of the brochures/handouts on the table and if someone was interested in a copy, we could get one from a box underneath the table. Secretary Bryson will order the desired brochures/handouts from International.
  13. **Raffle Follow Up** – PDG Bill Davis will look into this later.
  14. **Recognition Awards/Follow Up Thank-You's** – PDG Bill Davis and Secretary Bryson McCool will take care of this.
  15. **Current Status Reports** –
    - There was some concern about getting information out to everyone. People need to read emails. Information should go through Secretary Bryson to be sure everything gets out to everyone promptly.

- Lion John Chess brought up the issue of security and trying to have a high visibility of State Police, Sheriff's deputies and police around our booth. President Lee Boyd said that since a couple of years ago, this has been the case.
  - MDCC Bob Callender announced that we need to reconsider having a package deal on the tickets. After some discussion, Lion Bob proposed the following discount schedule: 1 ticket - \$10; 6 tickets - \$50; 15 tickets - \$100; 40 tickets - \$250; and 100 tickets - \$500. Lion John Miller made a motion to accept this schedule. The motion, which was seconded by Lion Mary Marley, carried.
  - Secretary Bryson announced that as of now, volunteers have signed up for 40% of the booth slots.
  - Lion Phil Marvel demonstrated the layout of the presentation boards that will be on the Lions publicity/information tables. The boards will have to be folded up and transported each night.
  - It was decided that we will go with a membership application brochure and an info brochure (ME-40) for handouts to interested folks. There will also be a page handout which shows all the MD40 Clubs and their info. Forms will also be available where a person can provide their name and info which in turn will be forwarded to the appropriate Club for their follow up. Secretary Bryson will be responsible for this.
  - After some discussion concerning a final meeting, it was decided that we would wait and see if a final meeting on 6 September was needed or not. Intent is for everyone to get status and other info to Secretary Bryson so he can get it out to the rest of the members. A weekly status report on actions items will occur.
  - VDG Chuck Easton said we can use the Lions Eye Bank ticket drum. He will see about getting the drum from the Lions Eye Bank by NLT 6 September. The tickets in the drum will have to be unloaded each night and reloaded back each morning. PDG Bill Davis and Lion John Miller will develop a transfer procedure to do this. Lion John Chess suggested using a suitcase with wheels for transporting.
  - President Lee Boyd reported the Santa Fe Ford dealership is still working on getting the Ford hybrid vehicle here in time by 6 September. If that does not work out, a similar conventional model will be used as a display with signs saying it is a hybrid. The actual hybrid car will be the prize.
15. **Band Pins for 2007-08.** President Lee Boyd proposed to the Board that VDG Kitty Callender and MDCC Bob Callender come up with the Band pin for 2007-08 and that we order 300. PDG Bill Davis made a motion that we have a Band pin for 2007-08 as designed by the Callender's and we order 300 of them. Lion John Miller seconded the motion which carried. The pins will be available in November.
16. President Lee Boyd Montgomery commended everyone for all the hard work that has been completed to date. He also reminded everyone that we still have a lot of hard work in front of us if we are going to pull this off. President Lee Boyd Montgomery adjourned the meeting.

## ACTION ITEMS

1. **Lion Phil Marvel** will take care of getting the ad set up in the Albuquerque Journal Fair publication.
2. **Lion Phil Marvel** will see the banners are completed and at the Fair no later than the close of business on 6 September 2007.
2. **PDG Bill Davis and Lion John Miller**, Booth Supervisors, will develop a plan of how the raffle will work in the booth as well as how the tickets will be transported to and from the booth each day.
3. **Treasurer Vic Lyon** will email a Treasurer's report this coming week to Board members.
4. **PDG Vic Lyon** will develop a plan of action for the ticket distribution and money collection at the Fair.
5. **Lion John Miller** will ensure all pre-Fair ticket stubs and money are provided to PDG Vic Lyon no later than the close of business on 15 September 2007.
6. **President Lee Boyd Montgomery** will set everything up with the Wells Fargo Armored Car Service for transporting and depositing money at night.
7. **Lion Shirley Milton and PDG LeeRoy Milton** will be responsible for the distribution and collection of the gate and parking passes. **Secretary Bryson McCool** will prepare a spreadsheet to facilitate the distribution and collection of the passes.
8. **Secretary Bryson McCool** will order Lion membership applications and information brochures from International. **Lion Bryson** will also prepare a handout that lists all MD40 Clubs and their info for interested folks as well as a sign up sheet for folks who wish to be contacted by a Lions Club in their area.
9. **PDG Bill Davis and Secretary Bryson McCool** will provide awards and appreciation letters to everyone that supported this fundraiser.
10. **Lion Bryson McCool** will publish a status report that will be sent to every Board member (and other involved Lions) on a weekly (or sooner) basis. **Everyone** is expected to provide input to that report. (Lion Bryson will be very unhappy if he has to call to remind you!!!!!!)
11. **VDG Chuck Easton** will coordinate with the NM Lions Eye Bank to borrow their ticket drum and have it at EXPO NM no later than close of business 6 September 2007.
12. **Lion Phil Marvel** will prepare the Lions' information boards.